

## Terms and Conditions for Use of the MHM Education Guide

The following is an agreement between WASH United (hereinforth: 'WU') and the organisation or individual (hereinforth: 'you') who has requested the MHM Education Guide (hereinforth: 'the Guide'). It outlines the terms and conditions governing your use of the Guide.

This agreement constitutes the entire agreement between WU and you (hereinforth collectively referred to as 'the parties'). No supplementary agreements have been made in writing or by word of mouth. Any alterations and additions to this agreement must be agreed in writing.

This agreement is subject to German law. The place of jurisdiction for any dispute with regard to the agreement is Berlin, Germany.

### I. Preview Version

The preview version is designed to enable you to review and test the Guide with your target audience. It is not allowed to modify it, share it with third parties or use it for other purposes.

### II. Free Standard Package

By signing up for the Free Standard Package, the parties agree on the following:

1. WU grants you the right to use the Guide and any support materials provided by WU for the purpose of your defined MHM education project free of charge. WU also offers free online capacity building on the implementation of the Guide.
2. You commit to reporting the results of your MHM education project to WU no later than two months after the project's completion. You grant WU the right to use the content of the report, including any data, images and quotes, for reporting, communication and improving or developing future versions of the Guide.
3. You commit not to make changes or amendments to the Guide. You also commit not to use the Guide for commercial use.
4. Your right to use the Guide is limited to the specific project. Any further use of the Guide beyond this project requires a separate agreement.
5. If a third party is interested in using the Guide, you will introduce them to WU. Under no circumstances will you share the Guide with third parties without the written permission of WU (this includes hard copies and digital files). To prevent unintended sharing of the Guide, you will ensure that digital files are only shared with necessary staff in your organisation, and that all staff are informed of the content of this agreement.

#### **WASH United gGmbH**

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### **III. Individual Support Package**

By signing up for the Individual Support Package, you agree to the provisions set out in section II of this agreement.

In addition, the parties agree on the following:

1. WU provides you with the defined individual support services.
2. In return for the defined individual support services, you will pay WU the amount of \$400 USD per year.
3. This agreement is for the duration of one year and automatically ends after the completion of that year. After that it can be extended.

After you have signed up for the Individual Support Package, you will receive an invoice and a link to download the Guide. The individual support services will only commence once payment has been received by WU. Payment is due within 30 days of receipt of the invoice.

### **IV. Custom Package**

For a custom package we will conclude a separate contract that reflects the package of services that you have requested.

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